

Jewish General Hospital

The medicæadministrative rotation offered to the Emergency Medicine Residents consists of: (to name a few)

- a) Tutorial sessions with chairperson/members of various committees.(pharmacy, disaster planning, hospital accreditation, bed utilization)
- b) Analysis of various administrative issues with several relevant articles.
- c) Review of existing Protocols within department and within hospital.
- d) Analysis of the Emergency Department by Statistics.
- e) Emergency Department Design

committee to discuss the goals and objectives of their committee, protocols that have been introduced, difficulties encountered, issues that have been solved, and current and future projects. Interactive sessions will be encouraged.

Various practical questions will be addressed. The resident will have the opportunity to work with several Emergency Department Attending Staff who will act as mentors.

Review of Articles

Several articles dealing with administrative topics will be handed out, as well,

problem-solving approach to the relevant issues will be discussed. When appropriate, the resident will review topics and projects with the responsible chairperson.

Review of Protocols

The resident can review various protocols that exist with other departments and services, and take advantage of the time already devoted to many issues.

The Emergency Department has a special interdependent relationship with each medical/surgical department. To promote efficient functioning of the Emergency Department and improve relations with the Medical and Surgical Departments, comprehensive protocols have been established with each of the departments which stipulate, in detail, the responsibilities of each department. These protocols are conducive to mutual respect and understanding of each others concerns in general, lead to better communication.

The Emergency Department has an excellent relationship with the Radiology Department and has developed protocols for urgent and emergent 'specialized' investigation.

Analysis of the Emergency Department by Statistics

To have an understanding of the functioning of the Emergency Department, the Department must have a method of analyzing its daily operation. In that way, the Department can measure changes in its operation, and can compare itself with other departments in the country. A complex statistical analysis exists which can be adapted to other Emergency Departments.