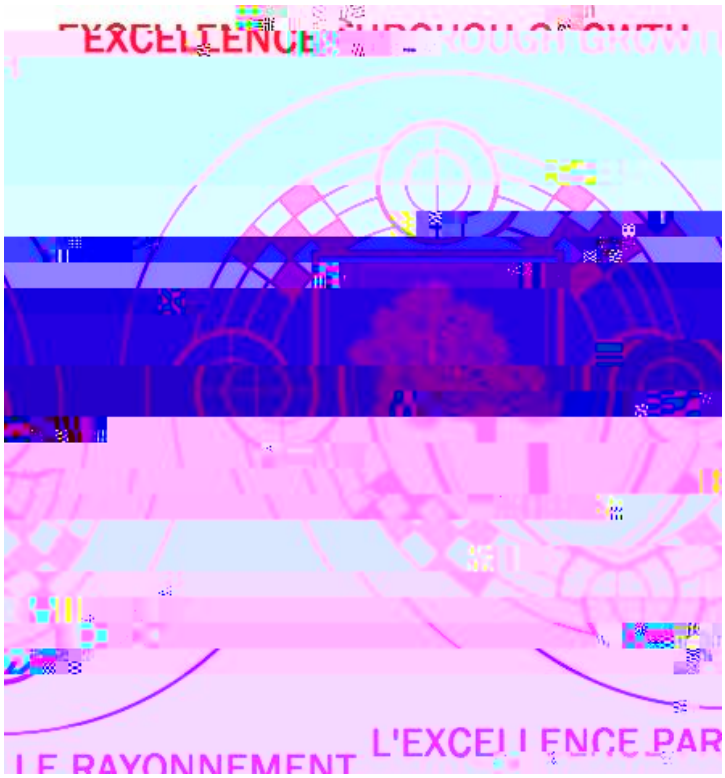
McGill School of Physical and Occupational Therapy

IMPORTANT INFORMATION FOR STUDENTS

2023-24



CONTENTS

Welcome to the School of Physical and Occupational Therapy 2
Vision and Mission Statements 4
Academic Advising 6
Student Affairs Coordinators 6
Your advisor 6
Communication 7

WELCOME TO THE SCHOOL OF PHYSICAL AND OCCUPATIONAL THERAPY

The undergraduate program at the School of Physical and Occupational Therapy at McGill is designed to prepare a student to enter the Professional Master's Program in Occupational or Physical Therapy.

life-long learning skills. The undergraduate program is designed to teach these skills and related

comprehend the necessity for ongoing education and self-directed learning;

have attained the knowledge, aptitudes and competencies necessary for licensure and certification in keeping with provincial, national and international requirements;

have the administrative knowledge, management skills and attitudes requisite for effective interaction within the health care system.

Prof. Laurie Snider, Director, School of Physical and Occupational Therapy

Prof. Liliane Asseraf Pasin, Director, Physical Therapy Program

Prof. Sara Saunders, Director, Occupational Therapy Program

Prof. Richard Preuss, Associate Director, Physical Therapy Program

Prof. Susanne Mak, Associate Director, Occupational Therapy Program

OCCUPATIONAL THERAPY PROGRAM

Vision From disability to ability, through occupation and scientific discovery.

Mission The Mission of the Occupational Therapy Program at McGill University is to educate our students to become leaders and innovative practitioners. Our graduates use evidence and professional reasoning to enable clients, families, and communities to participate in meaningful occupations.

(Amended July 11, 2018)

- guide you with both academic and non-academic concerns;
- provide information about rules, regulations and requirements governing your specific degree; this includes academic regulations and deadlines, registration, class schedules, exams, convocation and student records;
- offer guidance on registering for courses, help plan your credit load and adhere to upcoming deadlines;
- evaluate your requests for course equivalencies, approve inter-university transfer credits;
- provide information about scholarships, awards, university exchange programs and other opportunities;
- assist you with workload management;
- offer help managing academic situations during periods of personal, financial, or medical problems, by working with students to identify various possibilities and strategies for making informed decisions;
- communicate with other advisers within the university and, with a student's permission, serve as a direct link to other university resources.

Matters pertaining to a specific course should be addressed first to the course coordinator. The Program Director or delegate is also available for any student seeking guidance.

mail to another e-mail mailbox, it is that student's responsibility to ensure that the alternate account is viable. Policy on email communication with students

STUDENT SERVICES

See Appendix B for further contact information for Student Services.

WELLNESS

The First-Year Office (FYO), a part of Campus Life & Engagement, can help new students navigate their way through the Undergraduate, Graduate and Health Science Course Calendars as well as the information contained in the Newly Admitted Undergraduate Students website. The FYO can help new students prepare for course registration as well as orientation and other activities during their first year (Campus Life & Engagement's First-Year Website). The FYO staff can also provide referrals to other support mechanisms at McGill.

The Wellness Enhanced Lifelong Learning Office (WELL) Office is situated within the Faculty of Medicine and Health Sciences and is dedicated to supporting students through their academic career by promoting wellness and resilience within a safe learning environment. Resources offered by the WELL office include academic support, wellness support as well as career advising; a resource guide is available on our School website. Information about the WELL office can be found here.

The Student Wellness Hub is a part of McGill Student Services that offers a wide variety of services to support student success and well-being. The Student Wellness Hub offers a collaborative holistic health and wellness needs. It provides access to basic physical and mental health services, as well as health promotion and peer support programs. care approach and has a team of professional staff (psychologists, counsellors and social workers) who are available to discuss psychological and emotional issues and academic and career challenges, as well as provide crisis support. They offer individual or group study skills sessions or workshops on topic such as academic success, wellness and life skills and stress management, and may act as a resource for faculty, staff, and parents.

Counselling and Mental Health Services workshop information is available here.

SUPPORT FOR STUDENT NEEDS

The role of the Student Accessibility and Achievement (SAA)
The SAA works with students who have documented disabilities, mental health conditions, chronic health conditions, or other impairments. These may be temporary, permanent, or episodic. We encourage all students to book an appointment with an Access Services Advisor to discuss your barriers and to determine what resources or accommodations will help to make your time at McGill a success. To meet with a SAA Adviser, contact the office at (514) 398-6009 or email access.achieve@mcgill.ca. For more details about the process for OT and PT students from the School of

SEXUAL VIOLENCE

The Office for Sexual Violence Response, Support and Education (OSVRSE) provides support to all who have been impa
link.

LIBRARY SERVICES AND RESOURCES

SCHULICH LIBRARY OF PHYSICAL SCIENCES, LIFE SCIENCES, AND ENGINEERING

Schulich Library of Physical Sciences, Life Sciences, and Engineering is where you will find services and materials to support your program as well as places to study. Reopening in the summer of 2023 after four years of renovation, the library features a variety of study and workspaces totaling over 800 seats with both dedicated quiet zones and group study areas.

Books put on course reserve can be found on the main floor. You can search by course number or instructor here: https://www.mcgill.ca/library/find/courses/course-reserves

Help with finding information, library services, or locating library resources is available in person from friendly, expert staff at the information desk (hours here: https://www.mcgill.ca/library/branches/schulich) or via online chat, email, and text: https://www.mcgill.ca/library/contact/askus

LIAISON LIBRARIAN

The Liaison Librarian for Occupational and Physical Therapy is Ms. Jill Boruff (jill.boruff@mcgill.ca). Ms. Boruff teaches information literacy workshops for undergraduate and graduate students in the School of Physical and Occupational Therapy. She is also available for individual or group consultations to help with research, understanding library services, or any other questions that you may have.

The subject guide of library resources for Occupational and Physical Therapy can be found online: Physical and Occupational therapy | McGill Library - McGill University

LIBRARY RESOURCES

Library resources include a variety of biomedical databases such as Medline, EMBASE, PsycInfo, and CINAHL provide access to scholarly as well as clinical allied health literature, including Occupational and Physical Therapy.

Online resources include ejournals, databases, clinical tools and books. McGill now has over 85,000 e journal titles. The following are a few of the pertinent journals available through McGill Library:

American Journal of Occupational Therapy

American Journal of Physical Medicine & Rehabilitation

British Journal of Occupational Therapy

Canadian Journal of Occupational Therapy

International Journal of Rehabilitation Research

Journal of Hand Therapy

practice purposes after the building is locked down at 6:00 pm. From September to May, students can access Hosmer House after hours by placing their student card over the card reader located to the right of the front door. Note that there is no student access to the Coach House (Annex) or Davis House after hours, and no access to any building on weekends or statutory holidays. Students may not remain in Hosmer House after 9 pm. McGill Campus Security patrols will report any students remaining later than 9 pm.

During the academic year (September - May) students may also access the McIntyre Medical Building at all times including weekends.

Parking lots are NOT under the authority of the School of Physical and Occupational Therapy. The parking area at Davis is for use by permit holders only. The parking lot adjacent to Hosmer House requires ticket purchase. Vehicles found parked without a permit or paid parking ticket will be subject to fines.

LIBRARY OPERATION

The library is located in Hosmer House, Room 204. Updated library loan out times are posted outside the door of Hosmer House, Room 204. All materials must be borrowed and returned directly to the library during library hours. In exceptional circumstances, special arrangements for borrowing or returning materials outside of library operating hours can be made by contacting the course technician at crstechnician2.spot@mcgill.ca or 514-398-4400/00826.

LIBRARY HOLDINGS.

A list of holdings is available at SPOT Assessment Library Inventory

LENDING PROCEDURES.

Students must show their McGill ID at the time of loan transaction.
The borrowing of assessments that are required for Occupational and Physical Therapy courses is restricted to the instructors and students registered for that course during the term when the course is

For student reservations, visit the service desk:
Room 285
688 Sherbrooke West

When reserving equipment at least 2 business days in advance, you may submit a webform request, or for more information,

COMMITTEES WITH STUDENT REPRESENTATION

The School of Physical and Occupational Therapy values the input of our students in all academic, social and administrative functions. Please see Appendix C for a list of these committees.

FINANCIAL SUPPORT FOR STUDENT ACTIVITIES

The Directors of M School of Physical and Occupational Therapy (SPOT) wish to encourage and facilitate par

SERVICES & SUPPORT	CONTACT INFORMATION	
Student Services	514-398-8238	mcgill.ca/studentservices/